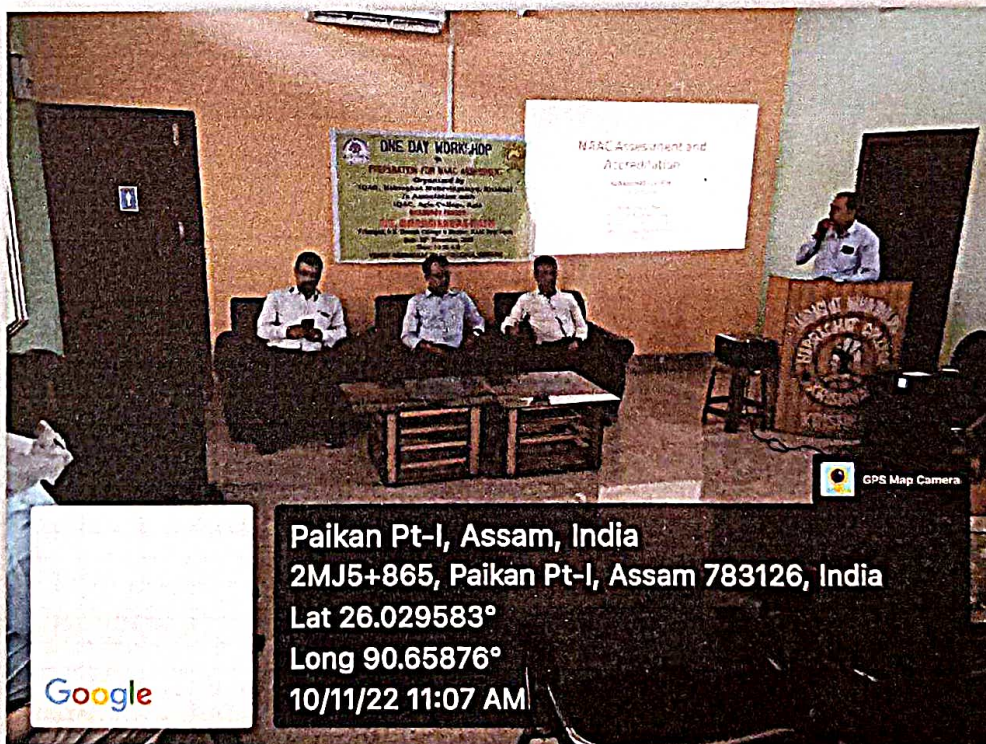


2019

Report of
Workshop on
Preparation SSR for NAAC Assessment
Date: 10-11-2022



Prepared by
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Report of

Workshop on

Preparation SSR for NAAC Assessment

Date: 10-11-2022

Introduction:

The Internal Quality Assurance Cell (IQAC) of Habraghat Mahavidyalaya, Krishnai, organized a workshop focused on the **Preparation of the Self-Study Report (SSR) for NAAC Assessment**. This workshop was aimed at guiding faculty and staff through the detailed process of compiling and presenting the SSR, which is a critical component of the NAAC accreditation process.


Objectives:

- To provide a clear understanding of the SSR preparation process for NAAC assessment.
- To explain the detailed requirements and format of the SSR.
- To share best practices and strategies for effectively compiling the SSR.


Participants:

The workshop saw active participation from:

- Faculty members
- Administrative staff
- IQAC team members


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- Departmental heads
- IQAC Team of some other Colleges

Resource Persons:


1. **Dr. B. K. Nath:** NAAC accreditation expert with extensive experience in SSR preparation.
2. **Dr. S. N. Sarma:** Senior IQAC coordinator who has successfully guided several institutions through the NAAC accreditation process.

Workshop Highlights:

- **Inaugural Session:** The workshop commenced with a welcome address by the Principal of Habraghat Mahavidyalaya, Krishnai who emphasized the importance of a meticulously prepared SSR in achieving a favorable NAAC accreditation outcome.
- **Overview of SSR Preparation:** Dr. B. K. Nath provided a comprehensive overview of the SSR, explaining its purpose, structure, and the importance of each section. He also highlighted common challenges and pitfalls to avoid during SSR preparation.
- **Detailed Criteria-wise Guidance:** Dr. S. N. Sarma conducted detailed sessions on each of the seven NAAC criteria, offering specific guidance on what to include in the SSR for each criterion:
 - Curricular Aspects
 - Teaching-Learning and Evaluation
 - Research, Innovations, and Extension
 - Infrastructure and Learning Resources


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- Student Support and Progression
- Governance, Leadership, and Management
- Institutional Values and Best Practices


Key Activities:

- **Documentation and Evidence Collection:** The resource persons provided guidelines on collecting and organizing the necessary documentation and evidence to support the information presented in the SSR.
- **Interactive Q&A Session:** Participants engaged in a robust Q&A session, where they raised specific queries about the SSR preparation process, data collection, and presentation. The resource persons provided detailed and practical responses.
- **Hands-on Exercises:** Participants were involved in hands-on exercises to practice compiling sections of the SSR, with immediate feedback from the resource persons to ensure understanding and accuracy.


Outcomes:

- **Enhanced Understanding:** Participants gained a thorough understanding of the SSR format and the specific requirements for each section.
- **Increased Confidence:** The workshop boosted the confidence of the faculty and staff in their ability to compile an effective and comprehensive SSR.
- **Action Plan Development:** An action plan was developed to streamline the SSR preparation process, with clear timelines and responsibilities assigned to various team members.

Feedback:


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Participants provided positive feedback, highlighting:

- The clarity and comprehensiveness of the sessions.
- The practical tips and strategies shared by the resource persons.
- The value of the hands-on exercises in reinforcing their understanding.


Conclusion:

The workshop concluded with a vote of thanks, expressing gratitude to the resource persons, organizers, and participants. The event successfully equipped the faculty and staff with the necessary skills and knowledge to prepare a high-quality SSR, paving the way for a successful NAAC accreditation process.


Recommendations:

- **Regular Training Sessions:** Conducting regular training sessions and workshops to keep the faculty and staff updated on best practices for SSR preparation.
- **Continuous Documentation:** Maintaining continuous and systematic documentation practices to ensure all necessary evidence is readily available.
- **Collaborative Effort:** Encouraging a collaborative approach among faculty and staff to share responsibilities and insights for effective SSR preparation.

The workshop on the Preparation of SSR for NAAC Assessment was a significant initiative by IQAC, Habraghat Mahavidyalaya, aimed at ensuring a thorough and efficient preparation process for the NAAC accreditation, thereby promoting a culture of quality and excellence within the institution.


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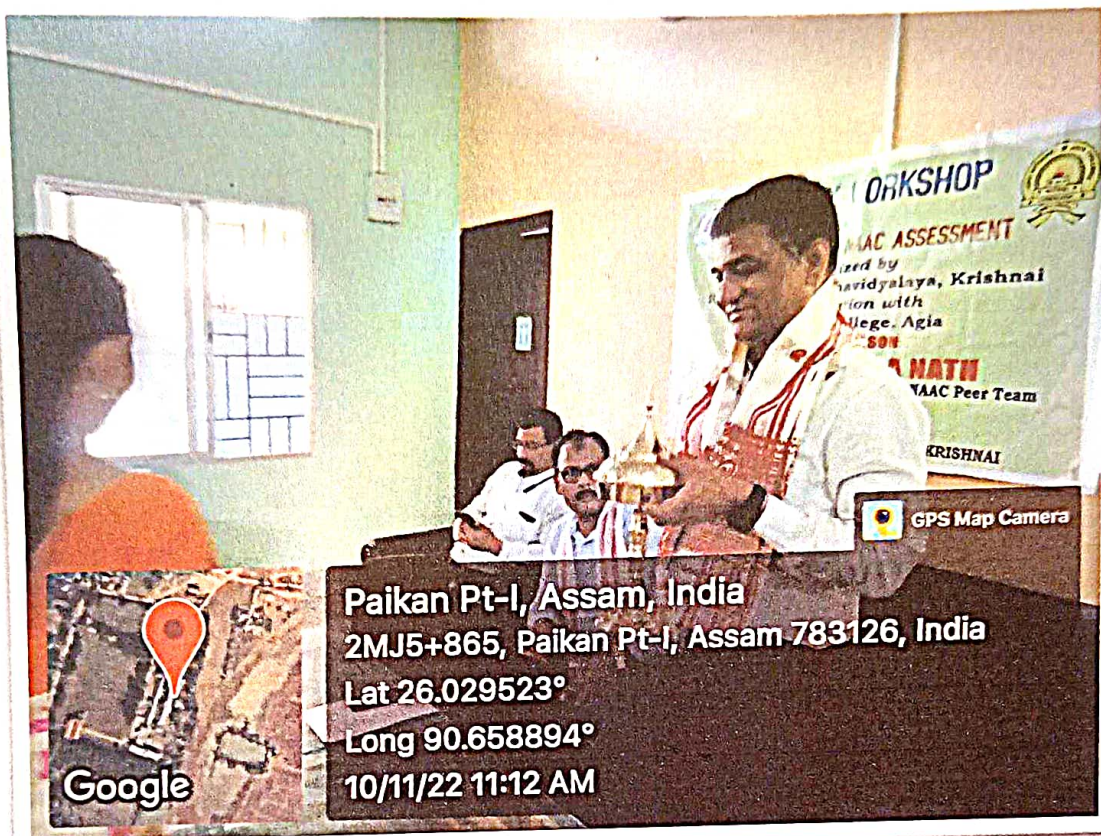
Photographs:



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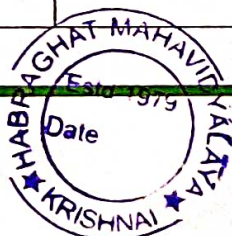
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List of Participant
Workshop on
Preparation SSR for NAAC Assessment
Date: 10-11-2022

Sl. No	Name	Designation	Name of Institution	State	Contact No
1	Deepa Rani Das	Assistant Professor	DalgomaAnchalik college	Assam	7896524822
2	Dildar Reza	Assistant Professor	SontaliAnchalik College	Assam	7002044977
3	Dr.Kanta Chakrabarty	Assistant Professor	West Goalpara College	Assam	7002388950
4	RAJMOHAN KALITA	Assistant Professor	DALGOMA ANCHALIK COLLEGE	Assam	7002816917
5	Motior Rahman	Assistant Professor	DalgomaAncholik College	Assam	9954240807
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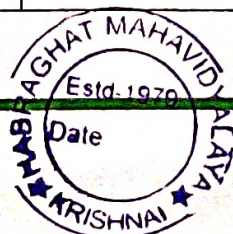
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18	Saidur Rahman	Associate Professor	Habraghat Mahavidyalaya	Assam	9854641864
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35	PRANAY NATH	Assistant Professor	Mankachar college	Assam	9508740749
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